

## DBE POLICY STATEMENT

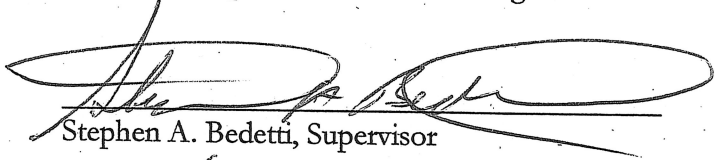
The Town of New Windsor (hereinafter "the Town") has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. From time to time, the Town applies for and has received Federal financial assistance from the Department of Transportation. As a condition of receiving this assistance, the Town must sign an assurance that it will comply with 49 CFR Part 26.

It is the policy of the Town to ensure that DBE's, as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy to:

1. Ensure non-discrimination in the award and administration of DOT assisted contracts;
2. Create a level playing field on which DBE's can compete fairly for DOT assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT assisted contracts;
6. Assist the development of firms that can compete successfully in the market place outside the DBE Program.

The Town Supervisor has been delegated as the DBE Liaison Officer. In this capacity, the Town Supervisor is responsible for implementing all aspects of the DBE Program. Implementation of the DBE Program is accorded the same priority as compliance with all other legal obligations incurred by the Town in its financial assistance agreements with the Department of Transportation.

The Town has disseminated this policy statement to the Town Board of the Town of New Windsor and all components of the organization. We shall also distribute this statement to prospective contractors seeking to perform work for us on federally funded and/or DOT assisted contracts. Distribution shall be accomplished by including this written policy with any request for proposal soliciting work on behalf of the Town. This written policy shall also be posted on the Town's website and on all Department/Town Message Boards.

  
Stephen A. Bedetti, Supervisor

1/9/2025  
Date

**MOTION – ADOPT DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM.**

**MOTION BY COUNCILWOMAN SANTIAGO**

**SECONDED BY COUNCILMAN MOREAU**

That the Town Board of the Town of New Windsor, as a recipient of Federal financial assistance, and in accordance with 49 CFR Part 26, hereby adopt the attached Disadvantaged Business Enterprise (DBE) Policy and appoint the Town Supervisor as its liaison officer, authorize Supervisor to execute said policy and direct the Town Clerk to post and circulate same in accordance with the Resolution annexed hereto.

**ROLL CALL:**

**MOTION CARRIED: 5-0**

Charles H. Broe, Councilman	YAY: X	NAY:
Eve Lincoln, Councilwoman	YAY: X	NAY:
Sylvia Santiago, Councilwoman	YAY: X	NAY:
Steven Moreau, Councilman	YAY: X	NAY:
Stephen A. Bedetti, Supervisor	YAY: X	NAY:

**TOWN BOARD AGENDA: January 8, 2025**

**MOTION – RESOLUTION - ADOPT DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM.**

**MOTION BY COUNCILWOMAN SANTIAGO\_**

**SECONDED BY COUNCILMAN MOREAU**

**WHEREAS**, 49 CFR Part 26 promulgates requirements for Disadvantaged Business Enterprises (“DBE”) in Department of Transportation Financial Assistance Programs and seeks to achieve the following objectives:

- (a) To ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's highway, transit, and airport financial assistance programs;
- (b) To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
- (c) To ensure that the Department's DBE program is narrowly tailored in accordance with applicable law;
- (d) To ensure that only firms that fully meet this part's eligibility standards are permitted to participate as DBEs;
- (e) To help remove barriers to the participation of DBEs in DOT-assisted contracts;
- (f) To promote the use of DBEs in all types of federally-assisted contracts and procurement activities conducted by recipients.
- (g) To assist the development of firms that can compete successfully in the marketplace outside the DBE program; and
- (h) To provide appropriate flexibility to recipients of Federal financial assistance in establishing and providing opportunities for DBEs; and

**WHEREAS**, said statute further requires recipients of Federal financial assistance to adopt a DBE policy, appoint a liaison officer, and circulate the DBE policy throughout its organization and to DBE and non-DBE business communities performing work on DOT-assisted contracts;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of New Windsor, as a recipient of Federal financial assistance, and in accordance with 49 CFR Part 26, hereby:

1. Adopt the attached DBE Policy.
2. Appoint the Town Supervisor as its liaison officer.
3. Authorize the Supervisor to execute the attached DBE Policy.
4. Direct the Town Clerk to post a signed copy of the DBE Policy on the Town of New Windsor's website; circulate a copy of same to each Town Board member and all Department Heads, together with a copy of this Resolution; and
5. Direct that a copy of the attached DBE Policy be annexed to all future bids and/or requests for proposals soliciting work on behalf of the Town of New Windsor.

**ROLL CALL:**

**MOTION CARRIED: 5-0**

Charles H. Broe, Councilman	YAY: X	NAY:
Eve Lincoln, Councilwoman	YAY: X	NAY:
Sylvia Santiago, Councilwoman	YAY: X	NAY:
Steven Moreau, Councilman	YAY: X	NAY:
Stephen A. Bedetti, Supervisor	YAY: X	NAY:

**TOWN BOARD AGENDA: January 8, 2025**



**TOWN OF NEW WINDSOR  
TOWN CLERK'S OFFICE**

555 UNION AVENUE NEW WINDSOR, NEW YORK 12553  
T # (845) 563-4611 FAX: (845) 563-4670  
NEWWINDSOR-NY.GOV

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**PATRICIA A. CLARINO, TOWN CLERK**

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I, **PATRICIA A. CLARINO**, Town Clerk of the Town of New Windsor in the County of Orange, State of New York, **HEREBY CERTIFY** that the attached extract of the Minutes has been compared by me with the Minutes of the Town Board Meeting of the Town of New Windsor in the County of Orange, State of New York, held on the 8th day of January 2025 and the same is a true and correct transcript therefrom and of the whole thereof so far as the same relates to the subject matter referred to.

**IN WITNESS WHEREOF**, I have hereunto set my and affixed the corporate seal of said Town this 9<sup>th</sup> day of January 2025.

Town Seal

Patricia A. Clarino  
Patricia A. Clarino, Town Clerk  
Town of New Windsor