

**INSURANCE REQUIREMENTS**  
**EFFECTIVE DECEMBER 1, 2008 PER N.Y.S. CODE**

ALL APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING INSURANCE FORMS BEFORE WE CAN **ACCEPT** & PROCESS THEM. PLEASE DO NOT ASK FOR EXCEPTIONS.

- 1.) ACORD FORM FOR LIABILITY
- 2.) C105.2 OR U26.3 FOR WORKERS COMPENSATION
- 3.) COMPENSATION DISABILITY FORM DB-120.1 OR DB-155

IF YOU ARE EXEMPT FROM WORKERS COMP. EFFECTIVE 12/1/08 AS PER NY STATE, THE WC/DB-100 WILL NO LONGER BE ACCEPTED AND WILL BE **REPLACED BY FORM CE-200 FOR EACH AND EVERY NEW OR RENEWED PERMIT.** THIS FORM CAN BE OBTAINED ON **[www.businessexpress.ny.gov](http://www.businessexpress.ny.gov)** APPLICANTS WITHOUT ACCESS TO A COMPUTER CAN OBTAIN A PAPER APPLICATION BY WRITING OR VISITING ANY WORKERS COMPENSATION BOARD DISTRICT OFFICE.

IF AS A HOMEOWNER YOU ARE DOING THE WORK PLEASE FILL OUT AND SIGN, IN FRONT OF A NOTARY, THE AFFIDAVIT OF OWNERSHIP AVAILABLE ON OUR WEBSITE ([WWW.NEWWINDSOR-NY.GOV](http://WWW.NEWWINDSOR-NY.GOV)) OR IN OUR OFFICE. WE HAVE SEVERAL OFFICES WHERE A NOTARY IS AVAILABLE.