



TOWN OF NEW WINDSOR
TOWN CLERK'S OFFICE
555 Union Avenue New Windsor, New York 12553
(845) 563-4611 Fax: (845) 563-4670
newwindsor-ny.gov

MARRIAGE LICENSE REQUIREMENTS

These are the New York State guidelines for marriage licenses.

PROOF OF AGE:

(provide one of the following)

- Birth Certificate (original with raised seal)
- Baptismal Record (original with raised seal)

PHOTO IDENTIFICATION

(provide one of the following)

- Driver's License
- Passport
- Employment Photo ID (**MUST HAVE BIRTH DATE**)
- Immigration Record

2nd MARRIAGE REQUIREMENT:

(provide one of the following)

- Original Divorce Decree with raised seal
or
- Original Death Certificate with raised seal

ALL DOCUMENTS MUST BE IN ENGLISH OR HAVE BEEN TRANSLATED INTO ENGLISH.

Once the affidavit is given, there is a 24-hour waiting period before the marriage can be solemnized. The affidavit expires in 60 days.

Both parties must be present for issuance of license.

License fee is \$40.00

SPECIAL NOTE

Appointments are not required.
However, the office will not process licenses an hour before closing.