

REQUIREMENTS FOR IN-GROUND & ABOVE-GROUND POOLS

- **BUILDING PERMIT APPLICATION FORM FILLED OUT.**
- **BROCHURE ON POOL, PUMP & FILTER & MOTION SENSOR ALARM.**

- **COPY OF THE FOLLOWING INSURANCES ON 3 SEPARATE SHEETS OF PAPER AS REQUIRED BY NY STATE.**
 - **ACORD FORM FOR LIABILITY**
 - **C105.2 OR U26.3 FOR WORKERS COMPENSATION**
 - **COMPENSATION DISABILITY FORM DB-120.1 OR**
 - **DB-155.**

- **COPY OF SURVEY, IF AVAILABLE. IF YOU DO NOT HAVE A SURVEY PLEASE FILL OUT THE PLOT PLAN ON THE BACK OF THE APPLICATION FORM. POOL MUST BE A MINIMUM OF 10 FEET IN ALL DIRECTIONS FROM THE PROPERTY LINE & HOUSE.**

- **A LICENSED ELECTRICIAN MUST DO THE ELECTRICAL WORK. THEN THE WORK MUST BE INSPECTED BY AN ELECTRICAL INSPECTOR RECOGNIZED BY THE TOWN. A LIST OF INSPECTORS IS AVAILABLE ON THE TOWN OF NEW WINDSOR'S WEB-SITE (WWW.NEWWINDSOR-NY.GOV) OR AT THE BUILDING DEPARTMENT. THEIR FEE IS INDEPENDENT FROM THE TOWN.**

- **THERE IS A \$50.00 FEE PAYABLE TO THE TOWN OF NEW WINDSOR WHEN THE APPLICATION IS SUBMITTED.**

*****ALL OF THE ABOVE MUST BE RECEIVED AS A PACKAGE IN ORDER FOR US TO ACCEPT AND PROCESS YOUR PERMIT. PLEASE DO NOT ASK FOR EXCEPTIONS. THANK YOU.**